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### **STUDENTS AND VOLUNTEERS POLICY**

At Horringer Pre-School we recognise that qualifications and training make an important contribution to the quality of care and education offered by Pre-School settings. Our commitment to quality care and education means we offer placements to students from local schools who may be considering a career in child care and education, college students undertaking a childcare qualification and adults who offer their time voluntarily.

#### **AIMS**

We aim to provide experiences which contribute to the successful completion of the student's studies and which provide examples of best practice in Early Years Care and Education.

We endeavour to meet these aims by:

- Seeking references from school, college and previous employers.
- All students and volunteers complete an induction programme. This includes reading and agreeing with all policies and procedures. Being made aware of health and safety, confidentiality.
- All students and volunteers are supervised at all times and do not attend to children's personal care.
- Students and volunteers will not be included in staff/child ratios.
- Students needing to do observations as part of their studies will need to obtain permission from the child's parents.