



Meadow Drive, Horringer, Suffolk, IP29 5SB  
Tel: 01284 735181 E: [manager@horringerpreschool.co.uk](mailto:manager@horringerpreschool.co.uk)  
Charity: 1164658

## **Transition Policy**

We know it is vital to each child's wellbeing and development to offer continuity of care and aim to provide smooth transition between other Early Years Providers and Schools. We will do this by:

- Providing taster sessions prior to the child starting at the pre-school.
- Having an open door policy so parents are welcome to stay/come along to the sessions as they wish.
- Holding Welcome Evenings for the parents of new children.
- Liaising with other settings either by meetings or via telephone conversation.
- Passing all relevant children's records to parents with the understanding that they will pass them onto the new setting.
- Setting up liaison meetings with new providers for children with SEN to ensure appropriate IEP's are in place. Parents will be invited to attend any meetings.

### **Transition to Ickworth Park Primary**

- Children who are 3 years of age and above will have regular links with School with weekly opportunities to join the reception class. Enabling them to become familiar with the school environment, reception class teacher and the children they will be going to school with.



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- We use a visual time table to ensure children are aware of when they are going into school during the session.
- We provide time to discuss the daily routine at registration so children are prepared and know what is expected of them.
- We have regular liaison meetings with the reception class teacher, head teacher and other relevant staff.